

WADAGrants is the World Anti-Doping Agency's platform for submitting, reviewing and managing grant applications.

To complete an application, follow the steps below.

1. Navigate to WADAGrants in your Internet browser: <http://grants.wada-ama.org>
2. Choose the grant program for which you want to submit an application.
3. Create a free user account by clicking "Create Account" in the navigation menu.
4. Fill out all the fields and create a password at least six (6) characters long. Enter the security code at the bottom and click 'Create Account'.
5. You will receive an email to the address provided asking you to confirm your account. Click the link (or copy and paste it in your Internet browser) to activate your account.

*** If you do not receive an email, please verify your junk or spam folders.*
6. Log in to WADAGrants with your email address and password. You will be taken to the 'Applications' page.

All fields are required

| | |
|--|---|
| First Name | <input type="text"/> |
| Last Name | <input type="text"/> |
| Email Address | <input type="text"/> |
| Password | <input type="password"/> 8 characters minimum |
| | <input type="text"/> |
| | <input type="text"/> |
| Verification: To create your account, please enter the security code shown in the image. | |
| Security code: | |
| <input type="text"/> | |
| Case sensitive | |



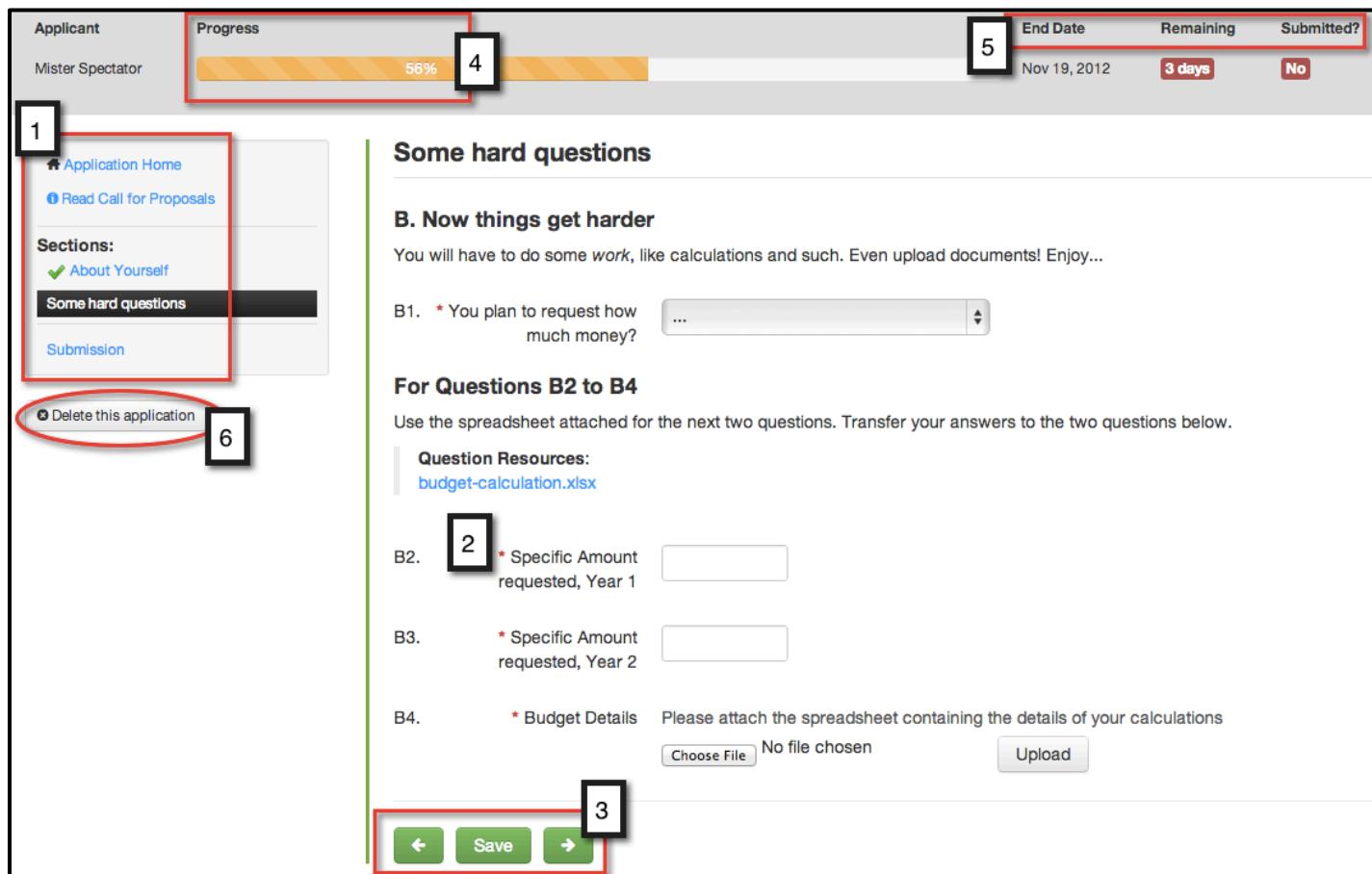
Click on any open application, as indicated by the green button and select 'Create new application'.

| Applications | | | | |
|--|--------------|--------------|-----------|-----------|
| Name | Start Date | End Date | Status | Remaining |
| Quick Test  | Nov 12, 2012 | Nov 19, 2012 | Submitted | 3 days |

Using the index at left [1], navigate through the application sections and answer the questions. Mandatory questions are marked with a red asterisk [2]. To save your responses, use the 'Save' button at the bottom of every section or the green arrows [3].

As you answer questions, your progress is marked by the bar at top [4]. Completed sections are marked with a green check mark at left. Information about the application is available at top right [5], including the funding cycle end date, number of days/hours remaining, and if you have submitted or not.

If, before submitting, you decide to discard your application, use the 'Delete this application' button [6].



The screenshot shows the WADA Grants application interface. At the top, there's a navigation bar with 'Applicant' (Mister Spectator), 'Progress' (56%, marked with a red box and number 4), 'End Date' (Nov 19, 2012, marked with a red box and number 5), 'Remaining' (3 days, marked with a red box and number 5), and 'Submitted?' (No). On the left, a sidebar [1] lists 'Application Home', 'Read Call for Proposals', 'Sections: About Yourself' (marked with a green checkmark), 'Some hard questions' (highlighted with a black bar and red box), and 'Submission'. A 'Delete this application' button [6] is circled with a red line. The main content area [2] contains a section titled 'Some hard questions' with 'B. Now things get harder'. It includes a note: 'You will have to do some work, like calculations and such. Even upload documents! Enjoy...', a question 'B1. * You plan to request how much money?', and a dropdown menu. Below it is a section 'For Questions B2 to B4' with 'Question Resources: budget-calculation.xlsx'. It lists 'B2.', 'B3.', and 'B4.' questions, each with input fields. For B4., there's a 'Choose File' button ('No file chosen') and an 'Upload' button. At the bottom of the main content area are three green arrows: a left arrow, a 'Save' button [3] (highlighted with a red box), and a right arrow.

- When you've completed the application, navigate to the 'Submission' section and click 'Submit my application'. You will be asked to confirm your submission. Once you have submitted your application, you cannot modify it.